

## CARLYNTON SCHOOL DISTRICT

### Voting Meeting

May 20, 2019

Carlynton Jr.-Sr. High School CCC– 7:30 pm

### MINUTES

The Carlynton School District Board of Education held its regular voting meeting May 20, 2019 in Carlynton Junior-Senior High School CCC. Board President Jim Schriver, Vice President Joe Appel, and Directors LeeAnne O'Brien, David Roussos, Christine Simcic, and Kelly Zaletski were present for the meeting. Treasurer Marissa Mendoza arrived at 7:58 pm. Also present were Acting Superintendent Joseph Dimperio, Solicitor Bill Andrews, Director of Fiscal Affairs Chris Juzwick, and administrators Rachel Andler, Ed Mantich, and Dennis McDade. There were four individuals in the audience.

**CALL TO ORDER** - *President Schriver called the meeting to order at 7:35 pm. Crafton resident and audience member Eric Valcheff led the pledge. The roll was called by recording secretary Michale Herrmann. Directors Frank and Honchar were absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *Crafton resident Niki MacMurdo asked for more information about a number of finance items regarding costs and contracts.*

### **APPROVAL OF MINUTES:**

Director O'Brien moved, seconded by Director Zaletski, to approve the minutes of the April 16, 2019 Regular Voting Meeting;

And the minutes of the May 14, 2019 Finance Committee Meeting. **By a voice vote, the motion carried 6-0.**

### **REPORTS:**

- Executive Session – *President Schriver said personnel matters were discussed in the closed session.*
- Administrative Reports
  - Superintendent's Report – *Dr. Dimperio reported that graduation is May 31<sup>st</sup>.*
    - Business/Finance – *Mr. Juzwick said the proposed final budget has a deficit of \$711,000.*
  - Committee Reports
    - Parkway West CTC – *Director Appel noted that two Carlynton students, Jeremy Harshman and Matthew Hilarzewski, received Challenge Awards at the Parkway Senior Recognition ceremony. Junior Julianne Brooks was also recognized.*
    - Pathfinder – *Dr. Dimperio said the cost of the roof project at the school came in lower than originally expected.*
    - SHASDA – *Director Frank reported that seniors Brianna Cyphert and Matthew Hilarzewski were recognized at the spring conference for demonstrating growth and improvement.*

Minutes of April 16, 2019  
Voting Meeting

Minutes of May 14, 2019  
Finance Committee

- Legislative/PSBA – Director Simcic made all aware of two House Bills passed by the education committee regarding restrictions for charter and cyber schools.

## I. Miscellaneous

Director Simcic moved, seconded by Director Zaletski, to approve the additions to the 2018-2019 Conference and Field Trips Requests as submitted. (Miscellaneous Item #0519-01 REVISED) **By a voice vote, the motion carried 6-0.**

## II. Finance

Director O’Brien moved, seconded by Director Appel, to approve the April 2019 bills in the amount of \$646,165.57 as presented;

The Treasurer’s Report for the month ending March 31, 2019 as presented;

And the Budget Transfers for the 2018-2019 school year as presented through April 2019. (Finance Item #0519-01 REVISED) **By a voice vote, the motion carried 6-0.**

Director Roussos moved, seconded by Director Zaletski, to approve the 2019-2020 proposed final budget in the amount of \$29,586,670 with a millage rate of 24.1815. The proposed final budget will be advertised for a period of 30 days prior to the adoption of the final budget. **By a voice vote, the motion carried 6-0.** *Director Roussos applauded Dr. Dimperio and Mr. Juzwick for their efforts to shrink the deficit but noted that working with a deficit is not sustainable for the future and the goal is to work toward balancing the budget in the years ahead.*

*Director Mendoza arrived to the meeting.*

Director Simcic moved, seconded by Director Appel, to approve the 2019-2020 Services Agreement between the District and the Allegheny Intermediate Unit as presented; (Finance Item #0519-02 REVISED)

The renewal agreement with Hosack, Specht, Muetzel, and Wood LLP for auditing services for the years 2019, 2020, and 2021 at a rate of \$15,300, \$15,750, and \$16,225, respectively; (Finance Item #0519-03)

The Software Service Agreement between the District and Tyler Technologies for transportation software and professional services at an initial cost of \$6,350 followed by an annual cost of \$2,500 for the subsequent two years as submitted; (Finance Item #0519-04)

*Mr. Juzwick said this contract will assist with transportation routing and will save the district money.*

The Food Service Management Company Contract between the District and Aramark Educational Services LLC for the 2019-2020 school year as submitted; (Finance Item #0519-05)

*Director Roussos asked if the food service contract was a multi-year bid; Mr. Juzwick said it is re-bid about every five years.*

Conference and Field Trip Requests

March 2019 Bills

Treasurer’s Report – March 2019  
Budget Transfers

2019-2020 Proposed Final Budget

2019-2020 Services Agreement – AIU

Renewal Agreement with HSMW

Software Service Agreement – Tyler Technologies

Food Services Management Contract - Aramark

The purchase of a 10-passenger 2019 Ford Transit-150 XL van from Woltz and Wind Ford through the Pennsylvania Department of General Services Costars program at a cost not to exceed \$32,000. The van will be used for the transit of small student groups to extracurricular events and activities;

*Director Appel noted that Costars offers the best pricing. Mr. Juzwick said the district will recoup the costs of the van within 18 months or less by not using buses to transport small groups to athletic competitions or field trips.*

Ratify the Memorandum of Understanding between the District and Vision to Learn for the 2019-2020 school year as submitted; (Finance Item #0519-06)

The April 2019 Athletic Fund Report with an ending balance of \$7,318.29; (Finance Item #0519-07)

The April 2019 Activities Fund Report with an ending balance of \$90,643.32; (Finance Item #0519-08)

Participation in the Church Mutual Regent program at a cost of \$61,804 effective July 1, 2019 as presented; (Finance Item #0519-09)

And the insurance package for the Assigned General Fund Balance for the 2019-2020 school year as recommended by Arthur J. Gallagher Agency at a cost of \$60,617. The package includes cyber liability. **By a voice vote, the motion carried 7-0.**

### III. Personnel

Director O'Brien moved, seconded by Director Simcic, to approve Pamela Stone to provide six (6) half-hour summer tutoring sessions for a secondary student between June 10 and July 31, 2019 at the per diem rate; (Personnel Item #0519-01)

The Letter of Intent to Retire as submitted by elementary aide Kimberly McCahill effective the last day of the 2018-2019 school year as submitted; (Personnel Item #0519-02)

Reassign Annamarie Hughes to the position of cafeteria worker at the junior-senior high school, effective August 16, 2019;

Award the positions of temporary summer custodial helpers at an hourly wage of \$10 to the following:

- Andrew Clark
- Amanda Griffin
- Mike Griffin
- Kathleen Griffin
- Ricky Laird
- Mikayla Richards
- Makayla Rittmeyer
- Justin Stengel
- Nicole Stengel
- Donna Thompson (Personnel Item #0519-03)

Purchase of 10-Passenger Van

MOU – Vision to Learn

April 2019 Athletic Fund Report

April 2019 Activities Fund Report

Church Mutual Regent – Workers Comp

AJ Gallagher Agency – Insurance Package

Student Tutoring – Pamela Stone

Letter of Intent to Retire – Kimberly McCahill

Reassignment – Annemarie Hughes

Summer Custodial Helpers

The addition to the 2019-2020 Supplemental Athletic List as presented; (Personnel Item #0519-04)

And award the positions of summer maintenance helpers to David Kaercher and Gary Mitkowski under the terms of the Custodial-Maintenance Collective Bargaining Unit Agreement. (Personnel Item #0519-05) **By a voice vote, the motion carried 7-0.**

#### **V. Policy**

Director Simic moved, seconded by Director Zaletski, to adopt and approve the second/final reading of Policies 810.2-819, as presented, per the full PSBA policy review; (Policy Item #0519-01)

And the first reading of Policy 810.3 with attachment, as presented, per the full PSBA policy review. (Policy Item #0519-02) **By a voice vote, the motion carried 7-0.**

**OLD BUSINESS:** *Director Roussos and President Schriver informed the public that the board has asked Dr. Dimperio to stay on for a second year. The board plans to interview stakeholders in the summer to begin forming committees with hopes of beginning a superintendent search in early 2020. Crafton resident Eric Valcheff said he believes the district needs to conduct a search sooner in order to move the district forward. Director Roussos said the board values the experience of Dr. Dimperio, especially in the matters of finance, when the district is facing some tough choices.*

#### **NEW BUSINESS:**

*Board Docs – Dr. Dimperio said the board can review this electronic board program at the meeting in July.*

*Community Meetings – Engaging parents by holding parent advisory committee meetings was discussed and will be re-initiated.*

*PSBA Legislative Platform - June 28 is the deadline for board proposals to be considered for the 2020 Legislative Agenda. President Schriver asked everyone to review the platform to determine if they should endorse a particular matter.*

**OPEN FORUM:** *Parent Niki MacMurdo said she hopes Board Docs would make board items more visible to the public.*

*Parent Eric Valcheff asked about the HVAC issues at Crafton. Mr. McDade said he is working with the company to rectify the issue. Mr. Valcheff endorsed Board Docs as a great tool for the board as well as the parent advisory committee. He also asked the board to consider the formation of a Tech Committee. Mr. Valcheff asked if the Title I program at the elementary level will be applied at the junior-senior high school. Dr. Andler said the limited funding will confine the program to the elementary level only. In closing, Mr. Valcheff said he is familiar with cyber programs across the state that can be used as resources should the district decide to expand opportunities for students.*

2019-2020 Supplemental Athletic Addition

Summer Maintenance Helpers

Policies 810.2-819 – Final Reading

Policy 810.3 and Attachment – First Reading

**ADJOURNMENT:** With no further business, Director Mendoza moved for adjournment at 8:41 pm, seconded by Director Zaletski. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

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Christopher Juzwick, Board Secretary

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Michale Herrmann, Recording Secretary